

**THOMAS E. STARZL TRANSPLANTATION INSTITUTE
PROTOCOL REVIEW COMMITTEE / DATA SAFETY MONITORING BOARD**

Meeting Requirements

The Thomas E. Starzl Transplantation Institute (STI PRC/DSMB) Protocol Review Committee (PRC) / Data Safety Monitoring Board (DSMB) will meet formally once a month to discuss research studies and data safety monitoring progress reports submitted for review since the last convened meeting.

The meeting will be led by the Chair or designee. A quorum (50% plus one) of all voting members must be present at a meeting. Without a quorum, the meeting will be cancelled. Additionally, if quorum is lost at any point during a convened meeting, the meeting will be adjourned.

Any committee member listed as key personnel on a protocol (principal investigator, co-investigator, research coordinator) will be excused from the room during the committee discussion and deliberation of the protocol and during the vote.

The Chair will not cast a vote on any deliberation, except as a tie-breaker following a tie vote.

All discussion and actions of the meeting will remain confidential.